

Penrose Water District
Application for Employment
System & Facilities Worker

IMPORTANT INFORMATION AND INSTRUCTIONS:

- Applicants must be at least 18 years of age to apply.
- In-District residency is required, i.e. employed individuals must live within the boundaries of the Penrose Water District.
- You must answer each question accurately, however, in any materials you submit, including this application, you may omit, redact or remove age-identifying information such as age, date of birth, dates of school attendance or graduation. You will not be penalized for withholding such information.
- Incomplete or illegible applications may not be considered.

Applicant Information

Full Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Telephone Number: _____ Email Address: _____
Are you eligible to work in the United States? Yes ☐ No ☐
On what date would you be available for work? _____

Education

High School _____ Address _____ Degree/Diploma _____
College _____ Address _____ Degree/Diploma _____
Trade/Business School _____ Address _____ Diploma/Certificate _____

Employment History

Provide complete information for previous/present employer in consecutive order (current or most recent employer listed first). Account for all periods of employment in the last ten (10) years including self-employment. You must complete the employment history section and attached resumes are accepted.

Company: _____ Telephone Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Salary: _____
Dates Employed: From: _____ To: _____
Hours worked per week: _____
Job duties performed: _____

Reason for Leaving: _____ May we contact them? Yes: ☐ No: ☐

Company: _____ Telephone Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Salary: _____
Dates Employed: From: _____ To: _____
Hours worked per week: _____
Job duties performed: _____

Reason for Leaving: _____ May we contact them? Yes: ☐ No: ☐

Company: _____ Telephone Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Salary: _____
Dates Employed: _____ From: _____ To: _____
Hours worked per week: _____
Job duties performed: _____

Reason for Leaving: _____ May we contact them? Yes: ☐ No: ☐

Company: _____ Telephone Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Salary: _____
Dates Employed: _____ From: _____ To: _____
Hours worked per week: _____
Job duties performed: _____

Reason for Leaving: _____ May we contact them? Yes: ☐ No: ☐

List any specialized skills specific to the position you are applying for: (Examples would be equipment, tools, or skills you possess in operating, specialized training you have received applicable to the position, or other relative information.)

Provide three (3) personal references:

Name: _____ Tele. Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Name: _____ Tele. Number: _____
Address: _____ City: _____ State: _____ Zip: _____
Name: _____ Tel. Number: _____
Address: _____ City: _____ State: _____ Zip: _____

Disclaimer, Release, and Signature

I certify my answers are true and correct to the best of my knowledge. I have not made any intentional misrepresentations or omissions. I understand I will be required to submit to a background investigation, pre-employment drug screening (including detection of marijuana) and physical evaluation. I understand employment with Penrose Water District is "at will" and there are no guaranteed assurances of future or continued employment. I understand should it be discovered I have provided any misleading information on this application it can result in rejection of my application or termination of employment. I authorize representatives from Penrose Water District to contact and obtain information from employers, schools, licensing authorities, other references, or through a background investigation process. I have read, understand and my signature shows my consent to these statements.

Signature: _____ Date: _____